

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #793

DATE: September 16, 2008

PLACE: **Oak Park High School – Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:45 p.m. Closed Session

Please Note Later Start Time

6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Cindy Vinson, President
Jan Iceland, Vice President
Mary Rees, Clerk
Barbara Laifman, Member
Marie Panec, Member
Ben Pyle, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District
Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, October 21, 2008

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.opusd.k12.ca.us

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #793
September 16, 2008

CALL TO ORDER - Followed by Public Comments/Closed Session 5:45 p.m.
RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School, Presentation Room, G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Physical Education Teacher, Humanities Teacher, Technology Teacher, Elementary Teachers, Art Teacher, ROP Teachers, Guest Teachers, Campus Supervisor

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Acknowledgements/Announcements from Board Members
2. Remarks from Student Board Representative
3. Remarks from Superintendent
4. Presentation from Friends of Oak Park Schools

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Graduation Debriefing
2. Report on Results of 2007-2008 STAR Testing

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Special Closed Session Meeting August 13, 2008 and Regular Board Meeting Minutes of August 19, 2008,**
- b. **Public Employee/Employment Changes 01CL1871-01CL1897 & 01CE03981-01CE04019** **1**
- c. **Approve Purchase Orders – August 1 to August 31, 2008** **5**
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Overnight Trip for Medea Creek School 7th Grade to Catalina Island – October 27-29, 2008** **9**
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Acceptance of Donations** **10**
Board Policy 3290 requires Board approval for donations to the District
- f. **Approve Facility Use by Religious Organizations – Chabad of the Conejo Valley** **11**
Board policy requires Board approval of Facility Use by outside organizations
- g. **Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and or Library Books** **12**
Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment
- h. **Approve Change Order #4, Contract for LAN Network Cabling, Advanced Cable Solutions** **16**
Board approval required for Change Orders
- i. **Approve Parking License Agreement with Corporation of the Presiding Bishop** **17**
Board Policy 3312 required Board approval for contracts for services.

ACTION

2. CURRICULUM

- a. **Approve Textbook/Literature for Grades 9-12** **23**
Board approval required in order to use State Instructional Materials Fund to purchase High School textbooks and literature selections.
- b. **Public Hearing and Approve Resolution #08-20 Regarding Sufficiency of Textbooks and Instructional Materials for 2008-09** **29**
Education Code 60119 requires Public Hearing and Board approval regarding sufficiency of textbooks and instructional materials annually in order to received funding from the state for textbooks

3. BOARD

- a. **Approve 2008-2009 Moral Imperatives, Goals and Action Plans** **41**
Board approval for 2008-2009 Moral Imperatives, Goals and Action Plans

4. BOARD POLICIES

- a. **Approve Amendment of Board Policy 1100 – Communication with the Public – Second Reading** **43**
This policy is being updated to focus on the development of effective strategies for two-way communications. Policy includes new language on distributing communications protocols and procedures for the Board and staff, use of a variety of communications methods, responsiveness to requests from the public, and public input on district and school operations.

- b. Approve Amendment of Board Policy 5137 – Positive School Climate – 2nd Reading 47**
This policy adds material addressing the link between positive school climate and student learning, staff's responsibility to serve as positive role models and to manage the classroom effectively, enforcement of rules for student conduct, and the provision of character education.
- c. Approve Amendment of Board Policy 6145.5 – Student Organizations and Equal Access – Second Reading 51**
This policy is updated to clarify distinction between curriculum-related and non-curriculum-related student groups. Material formerly in regulation re: equal access requirements for non-curriculum-related groups moved to policy.
- d. Approve Amendment of Board Policy 6178.1 – Work Experience Education – Second Reading 55**
This policy is updated to clarify its use for districts with middle and high schools, expands materials on program goals, and requires integrated efforts of teachers, counselors, students, parents/guardians, and employers.
- e. Approve Amendment of Board Policy 9320 – Meetings and Notices – Second Reading 59**
This mandated bylaw is revised to reflect new law (SB 343) which requires meeting notices and agenda to specify the location where members of the public can inspect documents that have been distributed to the Board less than 72 hours before a meeting. Bylaw also modified to reflect new law (AB14) which clarifies that a Board meeting may not be held in a facility that does not allow the admittance of a person on the basis of a protected category of discrimination.
- f. Approve Amendment of Board Policy 9322–Agenda/Meeting Materials–2nd Reading 67**
This mandated bylaw is revised to reflect new law (SB 343) which requires the agenda to specify the location where the public can inspect supporting agenda documents that have been distributed to the Board less than 72 hours before the meeting. Bylaw reorganized to create separate sections detailing dissemination of the agenda to the Board and dissemination to members of the public to include the public's right to inspect public record agenda documents that have been distributed less than 72 hours before the meeting, as added by SB 343.
- g. Approve Amendment of Board Policy 3511.2 – Waste Management and Environmental Purchasing Procedures – Second Reading 73**
This policy is being revised to reflect establishment of Environmental Education and Awareness Committee and more aggressive recycling procedures.
- h. Approve Amendment of Board Policy 6173.1 – Education For Foster Youth – First Reading 77**
This policy is revised to require the Superintendent to appoint a district liaison for foster youth; to require training to staff regarding the enrollment, placement, and rights of foster youth; and to require collaboration with other local agencies providing services to foster youth.
- i. Approve Amendment of Board Policy 0200 – Goals For the School District – First Reading 81**
This policy is revised to focus on the Board's role in monitoring this district's progress in achieving its goals for student achievement, including the use of data, performance indicators, and other benchmarks.
- j. Approve Amendment of Board Policy 1020 – Youth Services – First Reading 87**
This policy is revised to address the Board's participation in collaborative relationships with city and county elected officials, and local agencies, expands language regarding needs assessment and program evaluation

- k. Approve Amendment of Board Policy 3311 – Bids – First Reading 93**
Updated policy contains new statement expressing the Board’s goal to ensure transparency and prudent expenditure of public funds. Policy also contains updated legal references and management resources.
- l. Approve Amendment of Board Policy 3514 – Environmental Safety – First Reading 97**
Updated policy expands material re: facilities inspection, development of comprehensive plan to address environmental hazards, collaboration in the development of strategies, staff development and notifications.
- m. Approve Amendment of Board Policy 3517 – Facilities Inspection – First Reading 103**
Policy is updated to reflect the conditions and categories listed in the Office of Public School Construction’s Facilities Inspection Tool, which should be used as part of the district’s facility inspection and maintenance program to ensure that district facilities are maintained in “good repair” as required by the Williams settlement.
- n. Approve Amendment of Board Policy 4112.24 – Teacher Qualifications Under the No Child Left Behind Act 107**
Updated policy deletes references to dates that have passed and distinctions between requirements for Title I and non-Title I programs, since all teachers of core academic subjects are now subject to the requirements.
- o. Approve Amendment of Board Policy 4132, 4232, 4332 – Publication or Creation of Materials – First Reading 111**
Revised policy contains new language required the Superintendent to oversee the development of instructional materials, computer programs, and other copyrighted materials by employees, independent contracts, and consultants and requiring any contract with a consultant or independent contract to contain a providing regarding ownership of the copyright. Policy also requires Superintendent to negotiate district ownership of copyright when an employee develops materials during working and nonworking hours.
- p. Approve Amendment of Board Policy 4136,4236,4336 – Nonschool Employment – First Reading 115**
Mandated policy is updated to specify types of outside employment activities that may be prohibited because of a conflict with the employee’s district duties. Policy requires employee to first request permission from his/her supervisor prior to accepting such employment and to appeal any denial of authorize to the Superintendent or designee.

VII. INFORMATION ITEMS

1. Student Health Coverage
2. District Committees Board Representation
3. Monthly Budget

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. Brookside Elementary School Report
2. Oak Hills Elementary School Report 121
3. Red Oak Elementary School Report 122
4. Medea Creek Middle School Report 123
5. Oak Park High School Report 124
6. Oak View High School/Oak Park Independent School 125
7. Oak Park Neighborhood School